

MPSRA Annual Meeting
January 21st, 2018

I. Roll Call (Laura Rothman, MPSRA Secretary)

Present:

Arlington-Belmont Crew

Dave Deluliis
Cian Noone

Boston Latin

Mark Grinberg
Jasmine Howard

Bromfield Acton-Boxborough

Holly Hatton
Pam Erdos

Brookline

Katy Ruderman

CRLS

Catherine Davie
Ethan Dimmock

Duxbury

Oli Rosenblatt

Haverhill

Connor Hayden

Hingham

Patrick Houle

Lowell

Erinn McLaughlin

Malden

Sarah Jones

Medford

Ed McCormick
Chris Dello Russo
Sarah Diettrich

Methuen

Travis Gardner

Milton

Milos Nikolic
Jessica Burbridge

Row Boston

Jovia Manzie

Shrewsbury

Steve Moriarty
Lauren Guba

Somerville-Everett

Stu Whitney
Kate Buckley
Katherine Faigen

Wayland-Weston

Mike Baker

Worcester

Rich Stavros

Other/board

Laura Rothman (MPSRA Secretary)

Absent

Holyoke

Mystic Valley

North Quincy/Quincy High

Pioneer Valley Rowing Club

II. Treasurer's Update/State of the MPSRA (Jasmine Howard, MPSRA Treasurer)

- Last year, the goal was to save more funds from one year to the next for safety/emergency funds
- Reduced budget with LRRRA
- Saved \$4000 on spring regatta; \$8000 on fall regatta (compared to previous years)
- Re-organizing MPSRA to allow sponsors for future events (to bring costs down for member teams)
- USRowing costs have gone up – but regattas have been running more smoothly with USRowing refs
- HereNow is more expensive, but results are much faster and more reliable
- Current balance is \$15k; last year at this time we were at \$3k
- Fixed expenses have stayed the same, variable expenses have increased; revenue has increased
- We started a new agreement with LRRRA in the fall that allows better cost savings if regattas go over budget
- Overview of expenses distributed – see Appendix 1

III. New Proposals to Change Existing By-Laws (Mark Grinberg, MPSRA President)

1. Proposal regarding Point Trophy Tiebreaker Resolutions (MPSRA Board & Matt Hastings, Shrewsbury) – see Appendix 2
 - The vote was as follows:
 - 17 for
 - 0 against
 - 0 abstain
 - Passes as written
2. Proposal regarding the Annual Meeting Date (MPSRA Board) – see Appendix 3
 - Amended to say it is Board of Directors meeting, not meeting of the organization.
 - Tabled for board discussion
3. Proposal regarding Regatta Deadlines (MPSRA Board) – see Appendix 4
 - The vote was as follows:
 - 17 for
 - 0 against
 - 0 abstain
 - Passes as written
4. Proposal regarding Budget & Petition Process for Regatta Hosts (Rich Stavros, Worcester) – see Appendix 5
 - Proposal withdrawn

IV. Discussion Topics

- Time trials for Spring 2018 Regatta (Laura Rothman)
 - Following the lead of USRowing events, we're currently considering switching from a heats & finals format to a time trials & A-B-C finals format
 - The goal of doing so is to ensure that all athletes are able to race in a final event in the afternoon
 - The overall day would run from 8am to 5pm (same as 2017)
 - The order would be time trials, sculling (flights if >6 entries per event), novice finals, varsity finals
 - Still working out details – questions and feedback are welcome
 - Seeding for time trials was requested
- T-shirt design contest for Spring 2018 Regatta (Laura Rothman)

- Beginning this Spring (and continuing for future seasons, if it works), the MPSRA will organize a contest whereby any MPSRA athlete may submit a design for each season's Championship regatta t-shirt. Design requirements and deadlines to be provided by e-mail.
- The MPSRA Board will review all designs and select the top options (likely 4-6 choices).
- Designs will be posted on the MPSRA web site and then open to voting by all teams (athletes, coaches, parents – anyone).
- The final design will be chosen by early May and used for the shirts available for sale at the Spring regatta.
- USRowing recent developments (Holly Hatton)
 - Lightweight rowing
 - NRF and USRowing
- Spring seeding requirements (Laura Rothman)
 - 1st varsity 8+s and 4+s: 3 separate races vs. 3 different teams
 - All other boats: 2 separate races vs. 2 different teams
 - Must be MPSRA teams to count – other results will not be considered
 - The transitive property does not apply (you must race other MPSRA teams directly; you can't race a NEIRA team and compare your results to another team that raced that same NEIRA team).
 - If a certain boat does not have the required seeding results, that boat will still be permitted to race, but it will be placed at the bottom of the seeding order.
- Drawing for free entry from survey participants (Mark Grinberg)
 - Shrewsbury is winner

V. Annual Board Member Elections (Laura Rothman, MPSRA Secretary)

- The following terms are complete: Brian DeDominici, Sarah Jones, Laura Rothman, Katy Ruderman
- Michael Streitfield resigned her position on the board.
- There are currently six people on the board. We can add up to five. We must have 5-11 people on the board.
- The following individuals were nominated for seats on the board: Brian DeDominici, Sarah Jones, Erinn McLaughlin, Steve Moriarty, Laura Rothman, Katy Ruderman
- A motion was made to add all 6 individuals to the board.
- The vote was as follows:
 - 17 for
 - 0 against
 - 0 abstain
- All 6 individuals were added as board members.

VI. Miscellaneous business (All)

- Please make sure you have updated your contact info on the sheet that was passed around.
- If you want your team's picture on the web site, send it to Mark.
- Tips about running summer "camp" programs were shared by Mike. Contact him for more info.
- Safe-sport training was strongly recommended for all teams and coaches.

MPSRA 2016- 2017

Overview of Expenses

Fixed Expenses

Monthly Service Fee Bank
Referee Salaries
Regatta Director Salaries

Variable Expenses

HereNow System
Medals
Bibs/Bow #
US Rowing Fees (regatta, registration)
Miscellaneous (mailbox, stamps, envelopes e
Regatta (police, EMS, trash, LRRRA)

Revenue Sources

Regatta Entry Fees
Parking Fees
Merchandise Fees

Regatta Overviews

Spring Regatta

	2017	2016
Fixed Expenses	\$3,000.00	X
Variable Expenses	\$21,488	\$ 25,565
TOTAL EXPENSE	\$24,488	\$ 25,565

Revenue	\$24,566	\$ 20,484
Profit	\$78	-\$ 5,081

Fall Regatta

	2017	2016
Fixed Expenses	\$2,750.00	X
Variable Expenses	\$11,211	\$20,325.88
TOTAL EXPENSE	\$13,961	\$20,325.88

Revenue	\$21,560	\$10,396.56
Profit	\$7,599	-\$ 9,929.32

Current Bank Account:

\$ 15,340

2017 Annual Meeting

\$6,423

Massachusetts Public School Rowing Association

PROPOSALS TO CHANGE BY-LAWS



Proposal 1: Point Trophy Tiebreaker Resolution

MPSRA Board of Directors & Matt Hastings (Shrewsbury)

Reasoning: At the Fall regatta, we had the first ever tie for first place and realized that the current points trophy calculations does not offer a tiebreaker.

Current By-Law Reads:

Appendix B

The following team point trophies shall be awarded at both the Fall and Spring Championship Regattas:

- Girls' 4+s team trophy
- Boys' 4+s team trophy
- Girls' 8+s team trophy
- Boys' 8+s team trophy
- Overall team trophy (boys & girls, 4+s & 8+s, does not include sculling)
- Sculling team trophy
- Middle school team trophy

For both the Fall and Spring Championship Regattas, points will be awarded based on the following calculations.

Shall be changed to:

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- Girls' 8+s team trophy
- Boys' 8+s team trophy
- Overall team trophy (boys & girls, 4+s & 8+s, does not include sculling)
- Sculling team trophy
- Middle school team trophy

For both the Fall and Spring Championship Regattas, points will be awarded based on the following calculations.

In the event of a tie for any of the sweep-oared trophies, the trophy shall be awarded to the drawn team that placed highest in the first varsity event of that category. (1st Eight or 1st Four respectively)

In the event of a tie for the overall team trophy, sculling team trophy, or middle school team trophy, the trophy shall be award to the drawn team that achieved their point total with the fewest entries (efficiency).

Massachusetts Public School Rowing Association

PROPOSALS TO CHANGE BY-LAWS



Proposal 2: Changing the Date of the Annual Meeting

MPSRA Board of Directors

Reasoning: For several years, we have held the annual meeting on a date different to the date specified in our bylaws to allow for all programs to attend. This changes the date to be in line with when we have actually been meeting.

Current By-Law Reads:

4.5 Annual Meeting. The annual meeting of the Board of Directors shall be held on the third Wednesday in January in each year, except that when the day falls on a legal holiday observed by any non-retail businesses in Boston, Massachusetts, the meeting shall be held on the next succeeding Wednesday that is not such a legal holiday, at seven o'clock in the afternoon, unless a different hour is fixed by the Directors or the President and stated in the notice of the meeting. In the event an annual meeting has not been held on the date fixed herein, a special meeting in lieu of an annual meeting may be held with all the force and effect of an annual meeting.

Shall be changed to:

4.5 Annual Meeting. The annual meeting of the organization shall be held on the **Sunday following Martin Luther King Day** in each year, except that when the day falls on a legal holiday observed by any non-retail businesses in Boston, Massachusetts, the meeting shall be held on the next succeeding **Sunday that is not such a legal holiday, at noon**, unless a different hour is fixed by the Directors or the President and stated in the notice of the meeting. In the event an annual meeting has not been held on the date fixed herein, a special meeting in lieu of an annual meeting may be held with all the force and effect of an annual meeting.

Massachusetts Public School Rowing Association

PROPOSALS TO CHANGE BY-LAWS



Proposal 3: Changing Deadlines for Entries and Rosters

MPSRA Board of Directors

Reasoning: With the addition of HereNow and an experienced board/regatta director, we feel that we can tighten deadlines to allow coaches more time.

Current By-Law Reads:	Shall be changed to:
<p>9.6. <u>Spring Championship Regatta.</u></p> <p>9.6.1. Registration for the Spring Regatta closes on the Monday prior to the Regatta date. At this time, all entries are due online in RegattaCentral. In the event that only one team is entered into an event other than a Middle School event, that event may be cancelled by the Regatta Director at the close of registration. This cancellation is regardless of the number of boats entered by that team. The Regatta Director shall make every effort to move entries from canceled events into open lanes in heats of other events with entries of comparable speed. Late entries will only be accepted at the Regatta Director's discretion and only if they do not affect the number of heats. Additional materials will have the following due dates:</p> <p>a. Team Rosters: All teams must submit a roster stating that all competitors are currently enrolled at that team's school(s). This roster must be signed by a school principal, vice principal, or athletic director. This roster will be due on the Monday prior to the Regatta date. Late rosters will not be accepted. Teams without rosters will not be permitted to compete.</p> <p>9.7. Fall Championship Regatta.</p> <p>9.7.1. Registration for the Fall Regatta closes on the Monday prior to the Regatta date. At this time, all entries are due online in RegattaCentral. Late entries will only be accepted at the Regatta Director's discretion. Additional materials will have the following due dates:</p>	<p>9.6. <u>Spring Championship Regatta.</u></p> <p>9.6.1. Registration for the Spring Regatta closes on the Wednesday prior to the Regatta date. At this time, all entries are due online in RegattaCentral. In the event that only one team is entered into an event other than a Middle School event, that event may be cancelled by the Regatta Director at the close of registration. This cancellation is regardless of the number of boats entered by that team. The Regatta Director shall make every effort to move entries from canceled events into open lanes in heats of other events with entries of comparable speed. Late entries will only be accepted at the Regatta Director's discretion up to the Friday prior to the Regatta date and only if they do not affect the number of heats. Additional materials will have the following due dates:</p> <p>a. Team Rosters: All teams must submit a roster stating that all competitors are currently enrolled at that team's school(s). This roster must be signed by a school principal, vice principal, or athletic director. This roster will be due on the Friday prior to the Regatta date. Late rosters will not be accepted. Teams without rosters will not be permitted to compete.</p> <p>9.7. Fall Championship Regatta.</p> <p>9.7.1. Registration for the Fall Regatta closes on the Wednesday prior to the Regatta date. At this time, all entries are due online in RegattaCentral. Late entries will only be accepted at the Regatta Director's discretion up to the Friday prior to the Regatta date. Additional materials will have the following due dates:</p>

a. Team Rosters: All teams must submit a roster stating that all competitors are currently enrolled at that team's school(s). This roster must be signed by a school principal, vice principal, or athletic director. This roster will be due on the Monday prior to the Regatta date. Late rosters will not be accepted. Teams without rosters will not be permitted to compete.

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Massachusetts Public School Rowing Association

PROPOSALS TO CHANGE BY-LAWS



Proposal 4: Budgets and Petition Process to Host Championship Regattas

Richard Stavros (Worcester)

Reasoning: This proposal simplifies and updates the budget section to the bylaws. It also includes language to protect the MPSRA and ensure that the MPSRA is more able to make a profit on each regatta; while guaranteeing funds to the hosts for their effort.

Current By-Law Reads:	Shall be changed to:
<p>9.8. <u>Hosting a Championship Regatta.</u></p> <p>9.8.1. Petitions for hosting a Championship Regatta must be submitted to the Board by January 1st for the Spring Championship and Fall Championship.</p> <p>9.8.2. The Regatta Host will be determined by majority vote of the Board at the January Board meeting for the Spring Championship and for the Fall Championship.</p> <p>9.8.3. A Petition must include the following information:</p> <ul style="list-style-type: none">a. Venue information: course description, launch site(s), trailer parking, spectator facilities.b. Budget for the regatta: includes all projected costs and potential revenue sources (i.e. parking, gate fees).	<p>9.8. <u>Hosting a Championship Regatta.</u></p> <p>9.8.1 Petitions for hosting a League Championship Regatta must be submitted to the board by January 30 of that year to host the Spring League Championship Regatta and March 30 of that year to host the Fall League Championship.</p> <p>9.8.2. The Regatta Host Team/Organization will be determined by a majority of the board of directors at their February meeting for the spring regatta and at their April meeting for the fall regatta.</p> <p>9.8.3. (Remains the same) A Petition must include the following information:</p> <ul style="list-style-type: none">a. Venue information: course description, launch site(s), trailer parking, spectator facilities.b. Budget for the regatta: includes all projected costs and potential revenue sources (i.e. parking, gate fees).

9.8.4. Regatta Budget

a. Regatta fees will be set to cover the regatta's operational costs as defined by:

- i. The budget submitted by the Host and approved by the Board at the time of application, plus
- ii. A \$600 flat-fee for organizer compensation (see 9.8.4.b.viii.), plus
- iii. Cushion equal to 10% of the projected regatta cost.

b. The MPSRA will be responsible for the following regatta costs:

- i. Referee fees & referee housing
- ii. Port-o-potties
- iii. Safety launch gas
- iv. Walkie-talkies
- v. Safety personnel
- vi. Permits
- vii. Medals
- viii. Organizer compensation: flat fee of \$600 to hosts to distribute as appropriate

c. MPSRA will be responsible for additional regatta costs only if approved by the Board.

d. All regatta fees will go directly to the MPSRA to cover operational costs for the regatta.

e. Additional revenues are defined as all profits outside of regatta fees and will include (but not be limited to):

- i. T-Shirt/Concession Sales
- ii. Parking/Gate Fees

9.8.4. Regatta Budget and Financial Operations

a. **The "Total Regatta Budget" will be defined as:**

- i. A budget submitted by the Host and approved by the Board at the time of application, plus**
- ii. A guaranty fee of **\$1,000.00** will be paid to the Host Team/Organization, plus
- iii. Cushion equal to 10% of the projected regatta costs.

b. MPSRA will be responsible for all bills and expenses under the "Total Regatta Budget" submitted by the Host Team/Organization.

c. Examples of expenses that have been and should be listed in the budget:

- i. Referee fees & referee housing
- ii. Portable toilets and dumpsters
- iii. Safety launch gas
- iv. Portable Radio (fee or cost)
- v. Safety personnel (Police, EPO, Fire, and/or EMT details)
- vi. Permits/site fees
- vii. Medals
- viii. Timing System
- ix. Organizer compensation

d. All regatta fees will go directly to the MPSRA to cover all costs for the regatta

e. The Regatta Host Team/Organization will turn over to the regatta director or treasurer by the end of the regatta:

i. Income from all sales and fees to include the following but not limited to:

- 1. Gate fees
- 2. Parking fees

<p> iii. Vendor Fees f. Additional revenues will be handled in the following manner: i. The Regatta Host will submit to the MPSRA: 1. Income from all Sales and/or Fees 2. Invoices for all Regatta Sales 3. Leftover Inventory ii. The MPSRA Treasurer will distribute the profits with 75% going to the Regatta Host and 25% to the MPSRA. </p> <p>9.8.5. Hosts and Board Members will be responsible for execution of the tasks delegated to each by the MPSRA Hosting Responsibilities document.</p>	<p> 3. Vendor fees ii. Any invoices for regatta iii. Any leftover inventory or purchases from the regatta f. The MPSRA treasurer will distribute any Profit from the Regatta only after all bills and expenses have been paid. Profit is any funds left over after all expenses have been paid, including the fee to the Host Team/Organization as defined in 9.8.4.a.ii. The Profit will be distributed in the following way: i. 75% going to the Host Team/Organization ii. 25% going to the MPSRA iii. In the event that the regatta expenses exceeded "The Total Regatta Budget" all additional bills and expenses will be taken from the Host Team/Organization's 75%. </p> <p>9.8.5. Hosts and Board Members will be responsible for execution of the tasks delegated to each by the MPSRA Hosting Responsibilities document. (Remains the same)</p>
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